

# CROMHALL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 10<sup>th</sup> JULY 2019 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), Daren Jeffery (DJ), Steve Aston (SA), Mike Line (ML) – chairman  
In attendance: D Dunning (Clerk), ward Cllr J O'Neill and 1 member of public

### **07/2019. No 1 APOLOGIES:**

Apologies were received and accepted from Cllr Mark Daniel

### **07/2019. No 2 DECLARATIONS OF INTEREST:** in any items on agenda:

Cllr Aston declared an interest in item 6f.

### **07/2019. No. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 12<sup>th</sup> June 2019 were accepted as a true record and duly signed by the chair.

### **07/2019. No. 4 PUBLIC PARTICIPATION:**

VE Day 75-year celebrations

It was disappointing to note that no responses were received to the request for ideas or possible events and only the Scouts have expressed an interest. The council was informed of some historical events in Cromhall including the crash of a German bomber. A peel of bells was suggested. The council would like to encourage villagers to participate and agreed that more publicity was needed.

### **07/2019. No. 5. PLANNING.**

**07/2019 5ai.** PT19/7853/TRE 8 Meadow Road Leyhill GL12 8HW. Work to fell 2no Ash trees covered by SGTPO 16/06/dated 14<sup>th</sup> November 2006

**Noted.**

**07/2019 5aii.** P19/7003/PNA Land to the west of Rectory Lane Cromhall. Prior notification of the intention to erect an agricultural building for housing cattle and agricultural storage.

**Noted.**

**07/2019 5aiii.** LI19/2729/STM - Sandwich Direct - YJ67 CLX to trade throughout the South Gloucestershire Area

**Noted.**

### **07/2019 5b. Planning decisions**

**07/2019 5bi.** P19/4578/PNGR Hunters Hall Bristol Road Cromhall Wotton Under Edge South Gloucestershire. Prior notification of a change of use from Agricultural Building to 1 No. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Refused.

**Noted.**

**07/2019 5bii.** PT18/1187/ Land At Cromhall Sewage Works Bristol Road Cromhall GL12 8AN. Construction of phosphorous treatment wetland with new access and associated works. Approved.

**Noted.**

**07/2019 5biii.** P19/4855/F 9 Ducie Close Cromhall Wotton Under Edge South Gloucestershire GL12 8BG. Erection of a single storey rear extension to form additional living accommodation and installation of rear dormer to facilitate loft conversion. Approved.

**Noted.**

### **06/2016 5c. Planning enforcement**

ML

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**None.**

Ward Cllr O'Neill updated the council on existing matters being considered by Enforcement.

- Fencing at land adjacent To New Cottages Townwell – no action as fencing is seen as temporary as developer is not yet exercising rights to develop site, although this may happen later this year.
- The Orchards is ongoing.

## **07/2019. No. 6 ITEMS FOR ACTION**

**07/2019 6a.** To review response to proposal for planning an event to celebrate 75th Anniversary of VE Day and agree any actions minutes 06/2019 6e refers.

Discussed during public participation. Council agreed to place an article in 5Alive to invite attendance to the next council meeting to brainstorm ideas.

**07/2019 6b.** To consider actions required regarding access to school playing fields and discuss signage.

The Council as tenant has responsibility for the playing fields and concerns were raised over access. Some boundary fencing requires repairs and some of the old wooden play equipment from the school has been left on the land.

**Resolved** Cllr Jeffery to obtain is new padlock so the council can manage the list of key-holders. Cllr Jeffery to arrange a new information sign for the gate. Cllr Line to contact the school/PTA regarding removal of the old play equipment. Clerk to check lease agreement.

**07/2019 6c.** To receive update on signage and potential options for consideration for the Spring Lane area minutes 06/2019 6c refers.

Ward Cllr O'Neill to chase South Gloucestershire Council (SGC) over the new signage they agreed to install covering Spring Lane and Knapp Lane areas.

**07/2019 6d.** To receive update on gates project

South Gloucestershire Council has finally responded stating that a Section 50 license is required, which SGC will complete on the council's behalf. Council will need to sign and submit the application once it is completed. The Clerk has confirmed in writing to SGC that the council still wishes to progress this project and has requested the paperwork.

**07/2019 6e.** To consider land at Vicarage lane as a site for tree planting which is being encouraged by South Gloucestershire Council.

Cllr Aston outlined his initial discussions with Sally Pattison at SGC around this land which is part of SGC's small holding portfolio. A presentation was made to the Town and Parish Forum and SGC hopes to encourage communities to plant 14000 trees and is hoping groups will participate in National Tree week in November.

**07/2019 6f.** To receive request to use playing fields from Cromhall Flower show and agree any actions.

Cllr Aston withdrew from discussions.

**Resolved** to approve use of playing fields for Flower Show.

Council also confirmed its approval to use the playing fields on 13<sup>th</sup> July for the craft fayre.

**07/2019 6g.** To receive notification of Better Care Stronger Communities Funding 2020-2023 – Consultation on Proposals and agree any actions.

South Gloucestershire Council are engaging around their proposed changes to Better Care Stronger Communities (BCSC) Funding. They're looking at the potential impact of saving reductions that will be made against BCSC Funding and specified voluntary sector activities, with effect from 1 April 2020. Views can be submitted from 17 June 2019 until 9 September 2019.

**Noted.**

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**07/2019 6h.** To receive an invitation from Four Towns and Vale Link Community Transport to their 20<sup>th</sup> Anniversary Event on Friday 2<sup>nd</sup> August 2019 and to note their successful bid for new vehicles to enable them to provide transport for the residents in the parish.

**Noted**

**07/2019 6i.** To consider application for foundation status under the Local Council Award Scheme and agree any actions.

**Resolved** to apply for foundation status.

**07/2019 6j.** To note work on footpaths and consider any actions required.

Update from PROW was noted. Agreed Cllrs White and Aston to form a working party to undertake some vegetation clearance.

**07/2019 6k.** To received update from Cllr Aston on village maintenance including:

- Signage on Knapp orchard gate
- Planting up edge of play area
- New notice board
- Land at Royal Oak

Cllr Aston to obtain sign for The Knapp. Council did not support planting up areas of the play area but agreed a new sign should be obtained warning the site is not lit. New notice board was noted. Concerns were raised that the council was not contacted regarding the addition of metal 'ties' to the Royal Oak sign which is on the village green. Clerk to check legal documents.

It was noted that the grass at Townwell Green has still not been cut. This land will be adopted by South Gloucestershire Council, but the developer is required to bring it up to standard. Ward Cllr O'Neill to follow up.

**07/2019 6l.** To discuss and revise grass cutting contract in preparation for tender process.

Councillors agreed to review the contract and submit any changes to the clerk.

## **07/2019. No 7 ITEMS TO NOTE**

**07/2019 7a.** To note purchase of litter picking equipment.

Cllr White showed the personalised safety tabards.

**Noted**

**07/2019 7b.** To note response submitted to consultation on the addition of Highways Maintenance onto the South Gloucestershire Council Community Infrastructure Levy Regulation 123 List minutes 06/2019 6d refers

**Noted**

## **07/2019/ 8. REPORTS**

**07/2019. 8a** To RECEIVE Report from Ward Councillor

- 40mph speed reduction at Charfield end of Cromhall was due on 24<sup>th</sup> June but has been delayed. New date is currently awaited,
- Broadband update. Bibstone problems remain. SGC has monies for broadband for rural businesses. Ward Cllr O'Neill will continue to push for improvements.
- Many local parish councils have declared a climate emergency. SGC is likely to adopt one next week to become carbon neutral by 2030.
- Ward Cllr O'Neill will be attending JSP hearings in October.

MV

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**07/2019. 8b.** To RECEIVE and NOTE a verbal report from the Clerk

- Submitted AGAR and displayed/published public notice of audit.
- Chased gates.
- Responded on behalf of the council to correspondence from a member of public over VG23.
- Wrote to grass contractor requesting urgent weed killing.
- Wrote to groups re VE day event, no responses received.
- Updated website

Circulated email:

Cromhall Footpaths

Craft Fayre at St Andrew's Church

New Parish Councillor Training - Thursday 4th July 2019

Notice of AGM - come and have your say!

JSP Examination In Public - Update from Buckover Garden Village

Welcome to the Summer 2019 edition of the Heritage Hub e-newsletter

WoE JSP - Policy 2

Notice Board

Land query

Better Care Stronger Communities Engagement Event

CSET industrial Action

Matter 2/4 - Garden Village principles

SG ALCA AGM Agenda and papers

Charfield, Cromhall, Falfield, Tortworth, Rangeworthy, Wickwar & Hawesbury Upton Community Engagement Forum

**07/2019. 8c** To RECEIVE report on Townwell play area

Gate has a dry bearing and will need monitoring.

**07/2019. 8d** To RECEIVE any other reports.

Cllr Daniel feedback from Good Councillor training

**Deferred.**

## 07/2019. No 9. FINANCE

**07/2019 9a** To receive bank reconciliation.

May figures were presented now the bank statement has been received.

Bank reconciliation May and June 2019 - updated as per bank statements						
Balance in bank at 1/05/19						£43,560.45
			IN	OUT	TOTAL	
	expenditu			£0.00	£0.00	
	re this					
	month					
	prev			423.61	£423.61	
	month					
	expenditu					
	re					
	Income	£457.01			£457.01	
		£457.01		£423.61	£880.62	
Balance as at 31/05/19						£43,593.85
Balance in bank at 1/06/19						

*ML*

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			expenditure this month		£2,348.38	£2,348.38		
			prev month expenditure		£0.00	£0.00		
			Income	£0.00		£0.00		
				£0.00	£2,348.38	£2,348.38		
								£41,245.47
Uncleared cheques								
			1489		£150.00			
			Total		£150.00		Actual	£41,095.47
Cheques for signing June 2019								
			Net	Travel	Expenses	VAT	Total	
TRACCS South West Limited	1498	Grass cutting May	£250.00			£50.00	£300.00	Highways Act 1980 s96
D White	1499	Litter picking equipment	£125.48	£0.00	£0.00	£0.00	£125.48	LGA 1972 s111
KLH Landscaping	1500	Erection of notice board	£55.00	£0.00	£0.00	£0.00	£55.00	LGA 1972 s111
HMRC	1501	tax May	£25.40		£0.00	£0.00	£25.40	LGA 1972 s112(2)
Daphne Dunning	1502	Salary May & expenses	£406.20	£23.85	£6.75	£0.00	£436.80	LGA 1972 s112(2)
			£862.08	£23.85	£6.75	£50.00	£942.68	£942.68
TOTAL								
							Actual	£40,302.79

## 07/2019 9b To AGREE and sign cheques

Accounts authorised and approved by council. Cllrs Line and Aston signed the cheques.  
Clerk to investigate new bank accounts

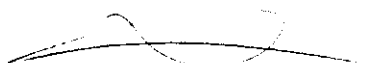
## 07/2019. No 10. FUTURE AGENDA ITEMS

Defibrillator  
Water fountain  
Business plan

The Council meeting closed at 21.00hrs.

Date of next meeting: **14<sup>th</sup> August 2019 at 7.30pm in Cromhall Village Hall**

CHAIRMAN:-



14<sup>th</sup> August 2019