

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 13<sup>th</sup> MARCH 2019 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), S Aston (SA) Daren Jeffery (DJ), Mike Line (ML) – chair, Roland Hobbs (RH) and ward Cllr J O’Neill

In attendance: D Dunning (Clerk)

No members of public

### **03/2019. No 1 APOLOGIES:**

None

### **03/2019. No 2 DECLARATIONS OF INTEREST:** in any items on agenda:

None

### **03/2019. No. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 13<sup>th</sup> February 2019 were accepted as a true record and duly signed by the chair.

### **03/2019. No. 4 PUBLIC PARTICIPATION:**

None

### **03/2019. No. 5. PLANNING.**

**03/2019 5ai.** P19/1534/F Barn on Land at Bishopgate Farm Cromhall Lane Cromhall Wotton Under Edge South Gloucestershire. Erection of front porch to facilitate conversion of existing stone agricultural barn to 1no. dwelling house (class C3) with parking and associated works. Erection of detached garden store.

**Noted**

**03/2019 5aii.** P19/2203/HED Cromhall Sewage Works Bristol Road Cromhall Wotton Under Edge South Gloucestershire. Removal of 1 no. 10 metre section of hedgerow. Hedgerow fully replanted upon completion of associated pipe laying works

**Noted**

**03/2019 5aiii.** The Plough Inn, 68 Wotton Road, Charfield, South Glos, GL12 8SR. To note new premises application and proposed premises plan under the Licensing Act 2003

**Noted**

**03/2019 5aiv.** PT18/1187/ Land At Cromhall Sewage Works Bristol Road Cromhall GL12 8AN. Construction of phosphorous treatment wetland with new access and associated works.

**Noted**

### **03/2019. No 5b Planning decisions**

**03/2019. No 5bi.** P19/0071/CLP H M Prison Leyhill Tortworth Road Tortworth South Gloucestershire GL12 8BT. Installation of new roofs to 2 no. existing warehouse buildings.

Approve with Conditions.

**Noted**

### **03/2019. No. 6 ITEMS FOR ACTION**

**03/2019. 6a** To consider fresh date for Cromhall spring clean and agree any actions

Agreed 14<sup>th</sup> April 2019 at 10am. Details to be advertised in parish, in 5Alive and on website.

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**03/2019. 6b** To agree format and details for the Annual parish Assembly on 10th April 2019  
Agreed arrangements for a 6pm start. Full council meeting to follow immediately after event.

**03/2019. 6c.** To complete ALCA documentation for approving clerk to undertake internal audits  
Resolved to agree clerk undertake internal audits and documents duly signed.

**03/2019. 6d.** To receive update on gates project  
South Gloucestershire Council is finalising protocol to facilitate such works on behalf of a parish council and further details are awaited.

**03/2019. 6e.** To receive update on noticeboard and note correspondence from village shop committee  
Noted. Following correspondence, South Gloucestershire Council has confirmed the play area is owned by Cromhall Parish Council and has supplied best practice information on installation. **Resolved** to install green 4xA4 noticeboard with header at parish centre in Townwell. Clerk to order.

## **03/2019. No 7. ITEMS TO NOTE**

**03/2019. 7a.** To receive feedback on meeting with Leyhill prison  
**Noted.** Some reservations remain over proposed notification process.

**03/2019. 7b.** To note letters of thanks for grant cheques  
**Noted**

## **03/2019. No 8 REPORTS**

**03/2019. 8a** To RECEIVE Report from District Councillor

- South Gloucestershire council gearing up for local elections.
- Continued pressures on Charfield from new applications for further housing.
- Charfield station looking more likely with West of England monies for business case.
- Lack of broadband to some Bibstone residents raised, ward Cllr O'Neill to follow up.

**03/2019. 8b.** To RECEIVE and NOTE a verbal report from the Clerk

- Reported sewage leak to Wessex water
- Wrote to SGC over confusion on the gate installation following request for S50 license agreement.
- Wrote to SGC to obtain permission to erect notice board in play area.
- Reported hedge cutting problems and responded to resident.
- Informed St Andrews of grant success.
- Confirmed council requirements when sewage relining occurs affecting the play area.
- Updated website with election information.
- Wrote to grass contractor re increased cuts in play area.
- Responded to public correspondence

Circulated emails:

Allotment Row Building plot

Leyhill meeting

Draft Minutes from T&PC Forum 31st January 2019

Spring clean

Tortworth Parish Meeting Agenda

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Local Elections May 2019 – Information  
 March In Short  
 Community Sports Opportunities

**03/2019. 8c.** To RECEIVE report on Townwell play area  
 No problems

**03/2019. 8d.** To RECEIVE any other reports.  
 Vegetation clearance at Royal Oak was noted. Cllrs Jeffery and Line to investigate options to improve green edges.  
 Concerns over apparently abandoned vehicles on roadside in Woodland Road noted.

**03/2019. No. 9. FINANCE**

**03/2019. 9a** To receive financial update and AGREE and sign cheques.

<b>Bank reconciliation February 2019 updated to reflect bank statement</b>									
Balance in bank at 1/02/19								<b>£36,510.14</b>	
			<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>				
		expend this month		£880.12	£880.12				
		prev month expend							
		Income	£0.00		£0.00				
			£0.00	£880.12	£880.12				
Balance as at 28/02/19								<b>£35,630.02</b>	
Cheques not cleared from January									
		1477			£200.00				
		1475			£190.00				
		1474			£300.00				
					£690.00				
Actual								<b>£34,940.02</b>	
<b>Cheques for signature March</b>									
			Net	Travel	Expenses	VAT	Total		
SGC		Localism charges Jan-Mar 19	£139.23	£0.00	£0.00	£27.84	£167.07		highways act 1980 s96
HMRC		tax Feb	£21.40	£0.00	£0.00	£0.00	£21.40		LGA 1972 s112(2)
Daphne Dunning		Salary Feb & expenses	£390.64	£20.52	£17.71	£2.19	£431.06		LGA 1972 s112(2)
			<b>£551.27</b>	<b>£20.52</b>	<b>£17.71</b>	<b>£30.03</b>	<b>£619.53</b>	<b>£619.53</b>	
<p><b>Resolved</b> that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure detailed</p>									

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St Andrews School PTFA	1473	Grant	£608.00	£0.00	£0.00	£0.00	£608.00		LGA 1972 s137
	<b>TOTAL</b>		£608.00	£0.00	£0.00	£0.00	£608.00	<b>£608.00</b>	
							Actual	<b>£33,712.49</b>	

**Accounts authorised and approved by council.**

Cllrs Line and Hobbs signed the cheques.

**03/2019 9b.** To note Annual subscription to National Association of Local Councils (NALC) and Avon Local Councils' Association (ALCA). For an electorate of 619 as at 1st January 2019 the cost for the year 1st April 2019 to 31st March 2020 is £148.33.

**Noted**

**03/2019. No 10. FUTURE AGENDA ITEMS**

None

The Council meeting closed at 20.25hrs.

*Date of next meeting:* **10<sup>th</sup> April 2019 immediately after the Annual Parish Assembly meeting in Cromhall Village Hall**

CHAIRMAN:-

10<sup>th</sup> April 2019