

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 9<sup>th</sup> MAY 2018 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), Daren Jeffery (DJ), Roland Hobbs (RH) and Steve Aston (SA)  
In attendance: Ward councillor John O'Neill and D Dunning (Clerk)  
7 members of public

**NO. 1 To ELECT** a chair and receive Declaration Acceptance of Office  
Cllr Line had confirmed to the council that he was willing to stand as chairman.  
**Resolved** to appoint Cllr Line as chairman.

**NO. 2. To ELECT** a Vice Chair and receive Declaration Acceptance of Office  
**Resolved** to appoint Cllr Jeffery as Vice chairman.

**Cllr Jeffery took the chair**

**NO. 3. APOLOGIES:**  
Apologies were received from Cllr Line

**NO. 4 DECLARATIONS OF INTEREST:** in any items on agenda:  
None

**No. 5. ADOPTION of the MINUTES:**  
Minutes of the meeting on 11<sup>th</sup> April 2018 were accepted as a true record and duly signed by the chair of the meeting Cllr Jeffery.

**NO. 6 PUBLIC PARTICIPATION:**  
The council was asked if it intended to comment on Townwell House as agreed in April 2018. Council confirmed it will submit comments.

**NO 7. To APPOINT** Representative, if appropriate to:

- South Gloucestershire Branch of ALCA – **resolved** to appoint on a meeting by meeting basis
- Frome and Ladden Valley Environmental Link Group - **resolved** to appoint Cllr Aston
- Town & Parish Council Forum – **resolved** to appoint on a meeting by meeting basis
- Community Engagement Forum - **resolved** to appoint Cllr Hobbs
- Quarry Liaison Group - **resolved** to appoint Cllr Hobbs
- Cromhall Poor Allotment Charity - **resolved** to appoint Cllr White

### **NO 8 PLANNING APPLICATIONS**

**8a.** PT18/1456/F Fiddlers Bottom Abbotside Cromhall Wotton Under Edge South Gloucestershire GL12 8AW. Erection of rear single storey ground floor extension over existing lower ground floor, first floor side and rear extension to provide additional living accommodation. Installation of timber decking area incorporating staircase to lower ground floor.  
No objections **noted**.

**8b** PT18/1791/NMA 14 Park Road Cromhall South Gloucestershire GL12 8HP. Non-material amendment to PT15/0339/F to install electric sliding gates, railings and dwarf walls at the entrance of 14 and 16 Park Road. Unable to access details on-line. Post meeting website says '*such an alteration is not considered to comprise a non-material amendment in this case and thus a further planning application would be required*'.

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**8c.** PT18/1866/CLP Hammerley Cottage Woodend Lane Cromhall Wotton Under Edge South Gloucestershire. Installation of replacement of rear dormer and erection of two single storey side extensions.  
No objections **noted**.

**8d.** LI18/1448/STM - Mavericks to trade throughout South Gloucestershire. Application for a Mobile Street Trader  
**Noted**

## **NO. 9. AGENDA ITEMS**

**9a** To CONFIRM Standing Orders

**Resolved** to confirm standing orders

**9b** To CONFIRM Financial Regulations

**Resolved** to confirm Financial Regulations

**9c.** To REVIEW Code of Conduct

Reviewed and **resolved** to confirm Code of Conduct

**9d.** To APPROVE and sign Risk Assessment

**Resolved** to approve and sign risk assessment.

**9e.** To APPROVE and sign annual governance statement 2017/18

**Resolved** to approve and sign annual governance statement 2017/18

**9f.** To receive notification of internal audit AND APPROVE and sign Annual Accounting Statement 2017/18

Numerical error on fixed assets restated to show correct figure of £9523

**Resolved** to approve internal audit report and approve and sign Annual Accounting Statement 2017/18

**9g.** To APPROVE and sign certificate of exemption 2017/18

**Resolved** to approve and sign certificate of exemption 2017/18

**9h.** To received feedback from Buckover workshop event

Cllr Jeffery attended event. Buckover is still a concept with no clear master plan. Raised issues on transport and the ripple effect these will cause but planners appear uninterested. A38 will cut Buckover in half with a need to reduce speed limit. Problems at J14 will increase with no other local A roads. There are no monies for infrastructure and no answers to problems.

**9i.** To consider boundaries meeting with SGC and agree any actions

South Gloucestershire Council has identified Cromhall as Bibstone and Townwell only with the rest of the village classed as 'countryside'. A smaller settlement could mean less housing but 'countryside' is open to speculative development.

**Resolved** to argue the Cromhall village has always been the whole area and should remain so.

## **NO 10. CORRESPONDENCE**

**10a.** To receive notification of consultation on Street Care Winter Maintenance Changes 2018

Cuts amount to 20% of budget with the loss of 2 gritters. Council felt this was a false economy and agreed any comments should be submitted to the clerk by next week.

**10b.** To received notification of South Gloucestershire council Area Wide Grants 2018/19

Agreed to circulate details to hall committee.

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**10c.** To received further response from Cromhall Chapel

**Noted**

**10d.** To note and approve insurance renewal due on 01/06/2017

**Resolved to approve insurance renewal.**

**10e.** To receive complaint from member of public

The council confirmed it does not name individuals who raise issues at public participation.

**10f.** To approve annual national salary increase

**Noted and approved**

**10g.** To note update from South Gloucestershire council on broadband

**Noted.** Cllr Jeffery to investigate potential options for Bibstone.

**10h.** To note change in the way weeds will be dealt with on South Gloucestershire council land

**Noted**

## NO 11. REPORTS

**11a** To RECEIVE Report from District Councillor

- Appeal at Thornbury failed. Reasons included failure of 5-year land supply and Government requirement for housing. This means an additional 350 houses and associated impact.
- On-going discussion on Charfield rail station and J14. Joint Transport Strategy need £9billion pounds.
- 19<sup>th</sup> May 9-1pm CEG and Bloor Homes event at Charfield Memorial Hall outline new 1000 homes.

**11b.** To RECEIVE and NOTE a verbal report from the Clerk

Deferred

**11c.** To RECEIVE report on Townwell play area

Grass has been cut.

An identified member of the public lifted the locked gate at the playground off their hinges on 8th May. The gates were left in a dangerous state which posed a risk to children. The gates were made safe.

**Resolved** to write to the member of the public about the dangers and identify solutions to prevent problem occurring again.

**11d.** To RECEIVE any other reports.

None

## NO 12. FINANCE

**12a** To receive financial update and AGREE and sign cheques.

Bank reconciliation April 2018								
Balance in bank at 1/4/18								£24,771.61
				IN	OUT	TOTAL		
					£127.26	£127.26		
			expenditure this month					

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			Prev. month expenditure		£565.69	£565.69		
			Income	£10,827.27		£10,827.27		
<b>balance in bank as at 30/4/18</b>							<b>£34,905.93</b>	
Cheques not yet cleared								
1410 Cromhall flower show (17/18)						£300.00		
						£300.00		
							<b>£34,605.93</b>	
<b>Cheques for signing</b>								
			<b>Net</b>	<b>Travel</b>	<b>Expenses</b>	<b>VAT</b>	<b>Total</b>	
HMRC	1435	Tax for April	£31.80	£0.00	£0.00	£0.00	£31.80	LGA 1972 s112(2)
Daphne Dunning	1436	Salary April & expenses	£431.75	£45.13	£62.47	£0.00	£539.35	LGA 1972 s112(2)
South Glos o/s localism charges	1437	Jan-Mar	£138.36	£0.00	£0.00	£27.67	£166.03	LG(MP)A 1976 s19(3)
Tree and Country care services	1438	grass cutting April 874	£125.00	£0.00	£25.00		£150.00	Highways Act 1980 s96
Came and Company	1439	insurance 18/19	£407.32	£0.00	£0.00	£0.00	£407.32	LGA 1972 s111
Iain Selkirk	1440	Internal audit	£80.00	£0.00	£0.00	£0.00	£80.00	LGA 1972 s111
SLCC	1441	subs 18/19	£59.68	£0.00	£0.00	£0.00	£59.68	LGA 1972 s143
<b>TOTAL</b>			<b>£1,273.91</b>	<b>£45.13</b>	<b>£87.47</b>	<b>£27.67</b>	<b>£1,434.18</b>	
<b>Actual financial position as at 30/4/18</b>							<b>£33,171.75</b>	

### Accounts authorised and approved by council.

Cllrs White and Hobbs signed the cheques.

### NO 13. FUTURE AGENDA ITEMS

None

The Council meeting closed at 20:55hrs

*Date of next meeting:* **Council meeting at 7.30pm on 13<sup>th</sup> June 2018**

Cromhall Village Hall

CHAIRMAN:-

13<sup>th</sup> June 2018

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Daphne Dunning

Clerk and RFO Cromhall Parish Council clerk@cromhallpc.org.uk

Contact details: 25 Parkfield Rank Pucklechurch, South Gloucestershire BS16 9NR