

# CROMHALL PARISH COUNCIL

---

## **MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 11<sup>TH</sup> APRIL 2018 at 7.30pm** **IN CROMHALL VILLAGE HALL**

19.00 Council met with Ray Johnson of Leyhill prison to build community links with the prison. Council expresses concerns over protocols when prisoners abscond especially in relation to the close proximity of the school and persistent rumours over the category mix of inmates.

- Protocol on absconding prisoners lies with the police.
- There are no known plans to alter the mix of categories within the prison population.
- The prison specialises in long term offenders and holds up to 515 inmates and has no control over the prisoners it is allocated.
- New café is proving successful.

It was agreed the prison will provide regular updates to the council.

**PRESENT:** Cllrs David White (DW), Daren Jeffery (DJ), Mike Line (ML) chair, and Steve Aston (SA)

In attendance: Ward councillor John O'Neill and D Dunning (Clerk)

9 members of public

### **NO. 1 APOLOGIES:**

Apologies were received from Cllr R Hobbs

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

None

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 14<sup>th</sup> March 2018 were accepted as a true record and duly signed by the chair of the meeting Cllr Jeffery.

### **NO. 4 PUBLIC PARTICIPATION:**

It is felt a crisis point has been reached over parish wide dog mess and livestock worrying which has resulting in fatalities. There are growing numbers of walkers and dog owners in the area and whilst the majority keep to footpaths, control their dogs and clean up and remove dog mess, there are growing instances of people accessing private land, allowing dogs to worry livestock, farmers receiving verbal abuse and multiple examples of bags of dog poo dumped in hedges and fields. There was collectively agreement that everyone can work together to ensure footpaths are signed, footpath publicised, promote awareness of country code and livestock worrying and consider increasing the number of dog bins in the parish. Council was thanked for its article on the parish council website.

The difficulties for cars turning around at the end of the Townwell are being aggravated by obstructions in the road. This will be reported to South Gloucestershire Council.

Village hall and scouts no longer receive bin collections, these are now classed as commercial.

### **No. 5. PLANNING APPLICATIONS**

**5a.** PT18/1187/F. Land at Cromhall sewage works Bristol Road GL12 8AN. Construction of phosphorous treatment wetland with new access and associated works.

**Noted**

# CROMHALL PARISH COUNCIL

---

**5ai.** PT18/1142/RVC Townwell House Townwell Cromhall Wotton Under Edge South Gloucestershire GL12. Application to remove condition 4 and vary condition 5 attached to PT16/0782/F to read Prior to first occupation of the dwelling hereby approved, the proposed access and parking spaces shown on plan ref 101 Rev B shall be implemented.

Meeting agreed councillors to review and provide comments to the clerk by Friday.

## **5b Planning decisions**

**5bi.** PT18/0087/F 9 Ducie Close Cromhall GL12 8BG. Erection of two story rear extension to provide additional living accommodation. Refusal.

**Noted**

## **5c. Other planning issues**

**5ci.** LI18/1150/STM – Gio's Gelato to trade throughout the South Gloucestershire Area. Application for a Mobile Street Trader

**Noted.**

**5cii.** LI18/1154/STM – Tony's Super Whippy 2 to trade throughout the South Gloucestershire Area. Application for a Mobile Street Trader

**Noted**

## **NO. 6 AGENDA ITEMS**

**6a** To discuss and agree responses to South Gloucestershire Council Local Plan 2018-2036: Consultation Document (Feb 2018).

Cllr Jeffery provided update on parish council response in light of meeting with South Gloucestershire Council (SGC). Cromhall is in the mix for non-strategic housing.

**6b** To finalise arrangements for Annual Parish Assembly.

Agreed 6pm on Wednesday 9<sup>th</sup> May. Refreshments will be available. Council agreed to include a talk on livestock worrying. Publicity posters were distributed.

**6c.** To consider approach to nationwide Gigabit Broadband Voucher Scheme (GBVS) on behalf of Bibstone and agree any actions.

Council agreed to write to Openreach.

**6ci.** To consider government announcement that phone masts can be sited in church towers.

Agreed to forward details to PCC.

**6d.** To consider South Gloucestershire Council Over 55s Housing Needs Survey and agree any actions

**Noted**

**6e.** To consider cycle stands in light of responses received

Community shop and school approached. The school is interested although siting would require South Gloucestershire permission, scheme details to be forwarded to Ward Cllr O'Neil. Agree information should be forwarded to Cromhall chapel.

**6f.** To review litter and ideas for stemming rising tide of litter on roadsides in Cromhall.

Inclement weather saw litter pick poorly attended. Cllr Aston happy to arrange further pick under SGC scheme but only bags will be provided. Agreed clerk to obtain costs for litter pickers, rings and Hi-Viz tabards. Council run litter picks would be risk assessed.

# CROMHALL PARISH COUNCIL

---

**6g.** To receive details of sheep worrying and uncontrolled dogs and agree any actions.  
Considered under public participation. Website article will be published in 5Alive.

**6h.** To note awards to 2018 First World War Commemoration events in South Gloucestershire  
**Noted**

## **NO 7. CORRESPONDENCE**

**7.** To receive letter from Cromhall Chapel and agree any actions

**Resolved** to accept proposals suggested by Cromhall Chapel to adjust 'off time; of illuminations to 21:00 and install LED dimmer. Phase 2 plans were noted.

**7b.** To consider email from Rob Wiltsher SGC regarding insurance of village gates and agree response.

**Resolved** to instruct the clerk to obtain insurance liability costs, ascertain lease agreement and SGC costs.

**7c.** To note SGC briefing note about the review into future commissioning models for delivering council funded youth provision.

**Noted**

**7d.** To receive letter from Thornbury Community Composting Group and agree any actions

Grants allocated but meeting agreed to inform group of its grant policy.

## **NO 8 REPORTS**

**8a** To RECEIVE Report from District Councillor

- JSP going through review process and will be rapidly followed by Local Plan review.
- 19<sup>th</sup> May community engagement meeting by developers in Charfield.
- Recent stakeholders meeting raised serious concerns over planned housing developments as SGC did not demand infrastructure before development. The impact on infrastructure including schools and health provision and structural damage to roads and capacity has not been properly addressed. It is understood there are delays to the decisions from business cases for Charfield rail station and motorway junction improvements.

**8b.** To RECEIVE and NOTE a verbal report from the Clerk

- Correspondence forwarded to councillors – see appendix 1
- Sent comments on triathlon
- Written to Patrick Conroy
- Sorted meeting with Tortworth Estate
- Wrote to Tortworth Estate over Priestwood Lane
- Wrote to Cromhall Chapel
- Sorted hall bookings and outstanding invoices
- Booked play inspection
- Booked Cllr Jeffry on Buckover event
- Worked with Cromhall media to update website
- Arranged meeting with Leyhill prison
- Confirmed to grass cutting contractor he is still required
- Responded to resident correspondence on livestock worrying and posted message on website

## CROMHALL PARISH COUNCIL

- Worked with Cllr Jeffery on response to local plan
- Booked hall 9th May, 13th June, 11th July, 8th August, 12th September, 10th October, 14th November and 12th December 7.15pm - 9pm

**Noted**

**8c.** To RECEIVE report on Townwell play area

None

**8d.** To RECEIVE any other reports.

Tortworth meeting

**Noted**

Poors Allotment report

Two new members following resignations. Full report for annual parish assembly meeting.

Environment Forum meeting.

**Noted**

### NO. 9. FINANCE

**9a** To receive financial update and AGREE and sign cheques.

Bank reconciliation March 2018							
Balance in bank at 1/3/18							£25,576.65
				IN	OUT	TOTAL	
		expenditure this month			£382.14	£382.14	
		prev month expenditure			£432.90	£432.90	
			Income	£10.00		£10.00	
<b>balance in bank as at 31/3/18</b>							<b>£24,771.61</b>
Items not yet cleared							
		1430 SLCC				£78.40	
		1429. Charfield memorial hall				£14.00	
		1433. Daphne Dunning pay March (see below)				£445.29	
		1432. HMRC March (see below)				£28.00	
		1434, Hall bookings (see below)				£146.30	
		1410 Cromhall flower show				£300.00	
		NB chq no 1391 £57 has been lost by hall committee					
						£1,011.99	
<b>Actual financial position as at 31/3/18</b>							<b>£23,759.62</b>
<b>Cheques for signing</b>							

452

## CROMHALL PARISH COUNCIL

			Net	Travel	Expenses	VAT	Total	
HMRC	1432	Tax for March	£28.00	£0.00	£0.00	£0.00	£28.00	LGA 1972 s112(2)
Daphne Dunning	1433	Salary March & expenses	£416.36	£22.18	£6.75	£0.00	£445.29	LGA 1972 s112(2)
Cromhall Parish hall and recreation trust	1434	Hall hire 14/18	£146.30	£0.00	£0.00	£0.00	£146.30	LGA 1972 s134(4)
<b>TOTAL</b>			<b>£590.66</b>	<b>£22.18</b>	<b>£6.75</b>	<b>£0.00</b>	<b>£619.59</b>	

It was noted end of year return is being completed. Internal audit Friday 20<sup>th</sup> May.

### Accounts authorised and approved by council.

Cllrs White and Line signed the cheques.

### No 10. Future meetings

**10a** To receive notification of any meetings

None

### FUTURE AGENDA ITEMS

None

Report It requested – over growth of grass on pavement from Woodlands Road to prison is impeding access.

The Council meeting closed at 21.05hrs.

*Date of next meeting:*

**Annual parish assembly meeting 6pm on 9<sup>th</sup> May 2018**

**Annual council meeting at 7.30pm on 9<sup>th</sup> May 2018**

Cromhall Village Hall

CHAIRMAN:-

9<sup>th</sup> May 2018

# CROMHALL PARISH COUNCIL

---

## Appendix 1 correspondence forwarded to councillors:

- FW: Local Plan Consultation - Non-Strategic Events
- FW: A new nationwide Gigabit Broadband Voucher Scheme (GBVS)
- FW: South Gloucestershire Project No FW-17-04977 Inspiring Women: The Legacy of the First World War in South Gloucestershire
- FW: Tortworth Parish Minutes
- FW: An evening with Emma Bridgewater, CPRE Presiden
- FW: Request for Information - Local Flood Defences
- FW: Keeping you up to date - please respond by 31st March 2018
- FW: Heritage Open Days - Registration now open
- FW: South-West Beginners Oral History Community Workshop
- FW: Bromley Heath Road, Downend - Resurfacing Works
- FW: Inspiring Women: The Legacy of the First World War in South Gloucestershire
- FW: Town and Parish Forum notes- DRAFT - 22nd January 2018
- FW: Gloucestershire Heritage Hub opening hours consultation
- FW: Acton Court 2018 events programme booking now
- FW: In short
- FW: Superfast broadband rollout: monthly update
- FW: Immortalised
- FW: Environment Agency - Flood Warning Service Updates
- FW: Review of council funded youth provision
- FW: South Gloucestershire First World Project