



## CROMHALL PARISH COUNCIL

### To all members of the Council

You are hereby summoned to attend a meeting of Cromhall Parish Council to be held on **Wednesday 11<sup>th</sup> March 2020**. The parish council meeting will commence at 7.30 pm at Cromhall Village hall, Talbot End. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

### Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors as detailed in agenda item 4. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed:

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Thursday 5<sup>th</sup> March 2020

| No   | Agenda Item  | Lead | Mins | Information   |
|------|--|------|------|---|
|      | Presentation by South Gloucestershire Council Streetcare on LED replacement programme in Cromhall  |      | 20   | Information circulated prior to meeting   |
| 1    | <b>Apologies</b> To NOTE apologies for absence and adoption of any reasons given.  |      | 1    | Record absence  |
| 2    | <b>Declarations of Interest</b> To receive any declarations of disclosable or non-disclosable pecuniary interests and to consider and grant any dispensation requests. | ALL  | 1    | Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting. |
| 3    | <b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 12 <sup>th</sup> February 2020 for accuracy   | ALL  | 1    | Draft previously circulated to Councillors; copies available on application to the Clerk. Pre-reading to inform clerk of changes before meeting   |
| 4    | <b>Public Participation</b> To RECEIVE and NOTE submissions from the public on anything that is of concern to them within Cromhall/locality                            |      | 15   | Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.                       |
| 5    | <b>PLANNING</b>  | ALL  | 1    |   |
| 5a   | <b>Planning Applications</b>   |      |      |   |
| 5ai  | None   |      |      |   |
| 5aii | To receive any applications received after agenda  |      |      |   |

|     |  |           |    |  |
|-----|--|-----------|----|--|
|     | issued   |           |    |  |
| 5b  | <b>Planning decisions</b>  |           |    |  |
| 5bi | P20/01631/F Gwynys Tortworth Road Cromhall   |           |    | Erection of single storey rear extension to form additional living accommodation. Approved with conditions |
| 5c  | <b>Planning enforcement</b>  |           |    |  |
| 5ci | None   |           |    |  |
| 6   | <b>ITEMS FOR ACTION</b>  | ALL       | 20 |  |
| 6a  | To consider the response from the Tortworth Estate who are very happy if the village wanted to do something with the pump in Spring Lane | SA        |    | Information circulated prior to meeting  |
| 6b  | To approve tree surveys for Cromhall   |           |    | To comply with insurers guidance   |
| 6c  | To agree annual safety check of playground.  |           |    |  |
| 6d  | To consider if the council is prepared to review a late grant application from St Peters and agree any actions                           |           |    | Information circulated prior to meeting  |
| 6e  | To consider damage to bus stop and agree any actions   | SA        |    | Information circulated prior to meeting  |
| 6f  | To receive update on village green project and agree any actions   | DJ/M<br>D |    |  |
| 6g  | To consider using PATA payroll services and agree any actions  |           |    | Cost £10 per month   |
| 6h  | To consider leaving areas of grass covered by grass cutting contract to allow wildflowers and agree any actions                          | SA        |    |  |
| 6i  | To agree annual appraisal of clerk   |           |    |  |
| 6j  | To consider offer to litter pick from Leyhill prison and agree any actions   |           |    | Information circulated prior to meeting  |
| 6k  | To consider co-option to council.  |           |    |  |
| 7   | <b>ITEMS TO NOTE</b>   | ALL       | 5  |  |
| 7a  | Cromhall parish council will be part of the audit team for councils under £25K   |           |    |  |
| 7b  | To note response from Wessex Water over sewage and action being pursued by South Gloucestershire Council                                 |           |    | Information circulated prior to meeting  |

|          |   |       |    |  |
|----------|---|-------|----|--|
| 7c       | To note NALC and University of Plymouth undertaking ground-breaking research on dementia and agree any actions. |       |    | Information circulated prior to meeting            |
| 7d       | To note precept information for 2020/21   |       |    | Information circulated prior to meeting            |
| 7e       | To note NALC guidance on coronavirus  |       |    | Information circulated prior to meeting            |
| <b>8</b> | <b>REPORTS</b>  |       | 15 |  |
| 8a       | To RECEIVE Report from District Councillor  | JO'N  |    |  |
| 8b       | To RECEIVE and NOTE a verbal report from the Clerk  | Clerk |    | Update since the last meeting. To respond/question |
| 8c       | To RECEIVE report on Townwell play area and agree any actions.  | ML    |    |  |
| 8d       | To RECEIVE report on village maintenance  | SA    |    |  |
| 8e       | To RECEIVE any other reports  |       |    |  |
| <b>9</b> | <b>FINANCE</b>  | ALL   | 5  |  |
| 9a       | To receive financial update and AGREE and sign cheques  |       |    |  |
| 9b       | To review figures at month 10 and agree any actions   |       |    | Information circulated prior to meeting            |
| 10       | To AGREE items for next agenda  |       |    |  |

**The next Parish Meeting is scheduled for Wednesday 8<sup>th</sup> April 2020**

Should you want anything included on the Agenda, please let the Clerk know by 26<sup>th</sup> March. Thank you.