



## CROMHALL PARISH COUNCIL

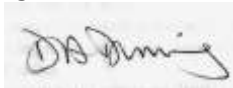
### To all members of the Council

You are hereby summoned to attend a meeting of Cromhall Parish Council to be held on **Wednesday 13<sup>th</sup> November 2019**. The parish council meeting will commence at 7.30 pm at Cromhall Village hall, Talbot End. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

### Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors as detailed in agenda item 4. This session will last no more than 15 minutes.

*Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.*

Signed: 

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Wednesday 6<sup>th</sup> November 2019

No	Agenda Item	Lead	Mins	Information
1	<b>Apologies</b> To NOTE apologies for absence and adoption of any reasons given.		1	Record absence
2	<b>Declarations of Interest</b> To receive any declarations of disclosable or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	ALL	1	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	<b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 9 <sup>th</sup> October 2019 for accuracy	ALL	1	Draft previously circulated to Councillors; copies available on application to the Clerk. Pre-reading to inform clerk of changes before meeting
4	<b>Public Participation</b> To RECEIVE and NOTE submissions from the public on anything that is of concern to them within Cromhall/locality		15	To receive any proposals for an event to celebrate 75th Anniversary of VE Day Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.
5	<b>PLANNING</b>	ALL	5	
5a	<b>Planning Applications</b>			
5ai	None			
5aii	To receive any applications received after agenda issued			
5b	<b>Planning decisions</b>			

5bi	None			
<b>5c</b>	<b>Planning enforcement</b>			
5ci	Update from ward Cllr O'Neill			
<b>6</b>	<b>ITEMS FOR ACTION</b>	ALL	45	
6a	To consider information on water fountains and agree any actions.			10/2019 6d from October meeting refers
6b	To receive notification of anticipated localism charges for 2020/21 and agree and actions			
6c	Following updated advice from SLCC, to review code of conduct and revised South Gloucestershire council complaints procedure and agree any actions.			Complaints procedure and proposed amendments to code of conduct circulated prior to meeting
6d	To review proposed minor works in Cromhall and agree any actions			Information circulated prior to meeting
6e	To receive response from South Gloucestershire council on speeding and progress on the installation of gates and agree any actions			Emails circulated prior to meeting
6f	To consider information on website accessibility regulations and agree timetable for actions			Information circulated prior to meeting
6g	To consider problems with clerk@cromhall emails and agree any actions			
6h	To consider draft budget proposals and agree any actions			
6i	To review play area including new equipment and urgent grass cutting			
<b>7</b>	<b>ITEMS TO NOTE</b>	ALL		
7a	To note estimate of rough sleepers in Cromhall has been undertaken by Cllr White			
7b	To note bulb planting is planned for Sunday 17th November			All councillors welcomed to assist
7c	To note 2019 grants information has been circulated to community groups and posted to website			
7d	To note tender for grass cutting has been issued to companies expressing an interest and is posted on the website			
7e	To note letter has been issued to Cromhall Chapel requesting the illuminated board is dimmed as previously			

	agreed			
<b>8</b>	<b>REPORTS</b>		15	
8a	To RECEIVE Report from District Councillor	JO'N		
8b	To RECEIVE and NOTE a verbal report from the Clerk	Clerk		Update since the last meeting. To respond/question
8c	To RECEIVE report on Townwell play area and agree any actions.	ML		
8d	To RECEIVE report on village maintenance and update on tree planting	SA		Email circulated prior to meeting
8e	To RECEIVE any other reports			
<b>9</b>	<b>FINANCE</b>	ALL	5	
9a	To receive financial update and AGREE and sign cheques			
9b	To agree authorised signatories in the current mandate for the account detailed in section 1.3 be changed in accordance with sections authorised signatories			Removal from account of former councillors
10	To AGREE items for next agenda			

**The next Parish Meeting is scheduled for Wednesday 11<sup>th</sup> December 2019**

Should you want anything included on the Agenda, please let the Clerk know by 1<sup>st</sup> December. Thank you.