



CROMHALL PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a meeting of Cromhall Parish Council to be held on **Wednesday 24th April 2019**. The parish council meeting will commence at 7.30 pm at Cromhall Village hall, Talbot End. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors as detailed in agenda item 4. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Tuesday 16th April 2019

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence and adoption of any reasons given.		1	Record absence
2	Declarations of Interest To receive any declarations of disclosable or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	ALL	1	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 13 th March 2019 for accuracy	ALL	1	Draft previously circulated to Councillors; copies available on application to the Clerk. Pre-reading to inform clerk of changes before meeting
4	Public Participation To RECEIVE and NOTE submissions from the public on anything that is of concern to them within Cromhall/locality		15	Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.
5	PLANNING	ALL	5	
5a	Planning Applications			
5ai	To note application for a Mobile Street Traders <u>L119/1264/STM – Gio's Gelato</u> to trade throughout the South Gloucestershire Area <u>L119/1430/STM – Café 2 U</u> to trade throughout the South			

	Gloucestershire Area <u>LI19/1519/STM</u> – Dom’s Super Whip to trade throughout the South Gloucestershire Area			
	<i>To receive any applications received after agenda issued</i>			
5b	Planning decisions			
5bi	PT18/4989/O Hunters Hall Bristol Road Cromhall Wotton Under Edge South Gloucestershire.			Erection of 1no dwelling (Outline) with access, landscaping and layout to be determined, all other matters reserved. Refused
5bii	P19/0458/F Woodend Farm Woodend Lane Cromhall Wotton Under Edge South Gloucestershire			Demolition of existing building. Erection of building to form Class B1 Use and associated works (amended to previously approved scheme PT17/3634/F). Approved with conditions
5c	Planning enforcement			
5ci	To note COM/19/0242/OD Land Adjacent To New Cottages Townwell Cromhall South Gloucestershire			Erection of two metre fence has been erected around the site.
6	ITEMS FOR ACTION	ALL	45	
6a	To review any freedom of information requests for 2018/19 and compliance with Freedom of Information Act 2000			
6b	To review asset register – Cllr Aston undertaking full review			Documents circulated prior to meeting
6c	To review and adopt a complaints procedure			Documents circulated prior to meeting
6d	To agree publication scheme			Documents circulated prior to meeting
6e	To review risk strategy and review and approve risk assessment			Documents circulated prior to meeting
6f	To receive update on Enforcement at The Orchards if available	JO’N		
6g	To receive update on Hawker Knapp and agree programme of works	SA		
6h	To receive update on village green by Royal Oak and agree any actions	DJ		
6i	To finalise arrangements for re-arranged annual parish assembly on 15 th May at 6pm			
6j	To consider email advising that the geological board has been removed from Millennium Green and agree any actions			Email circulated prior to meeting

7	ITEMS TO NOTE			
7a	To receive footpaths update			Information circulated prior to meeting
7b	To note uncontested election and agree any actions			
7c	To note response to Cromhall spring clean on Sunday 14 th April 2019	SA		
8	REPORTS		15	
8a	To RECEIVE Report from District Councillor	JO'N		
8b	To RECEIVE and NOTE a verbal report from the Clerk	Clerk		Update since the last meeting. To respond/question
8c	To RECEIVE report on Townwell play area and agree any actions.			
8d	To note any other reports Environmental Group meeting Tuesday 19th March	SA		
9	FINANCE		5	
9a	To receive financial update and AGREE and sign cheques	ALL		
9b	To review Q4 figures and agree any actions			
10	To AGREE items for next agenda			

The next Parish Meeting is scheduled for Wednesday 15th May 2019

Should you want anything included on the Agenda, please let the Clerk know by 1st May 2019. Thank you.