



CROMHALL PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a meeting of Cromhall Parish Council to be held on **Wednesday 13th March 2019**. The parish council meeting will commence at 7.30 pm at Cromhall Village hall, Talbot End. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors as detailed in agenda item 4. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Wednesday 6th March 2019

| No | Agenda Item | Lead | Mins | Information |
|------|--|------|------|---|
| 1 | Apologies To NOTE apologies for absence and adoption of any reasons given. | | 1 | Record absence |
| 2 | Declarations of Interest To receive any declarations of disclosable or non-disclosable pecuniary interests and to consider and grant any dispensation requests. | ALL | 1 | Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting. |
| 3 | Minutes To CONFIRM the minutes of the meeting held on Wednesday 13 th February 2019 for accuracy | ALL | 1 | Draft previously circulated to Councillors; copies available on application to the Clerk. Pre-reading to inform clerk of changes before meeting |
| 4 | Public Participation To RECEIVE and NOTE submissions from the public on anything that is of concern to them within Cromhall/locality | | 15 | Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over. |
| 5 | PLANNING | ALL | 5 | |
| 5a | Planning Applications | | | |
| 5ai | P19/1534/F Barn on Land at Bishopgate Farm Cromhall Lane Cromhall Wotton Under Edge South Gloucestershire | | | Erection of front porch to facilitate conversion of existing stone agricultural barn to 1no. dwelling house (class C3) with parking and associated works. Erection of detached garden store. |
| 5aii | P19/2203/HED Cromhall Sewage Works Bristol Road | | | Removal of 1 no. 10 metre section of hedgerow. Hedgerow fully |

| | | | | |
|-----|--|-------|----|---|
| | Cromhall Wotton Under Edge South Gloucestershire | | | replanted upon completion of associated pipe laying works. |
| 5a | The Plough Inn, 68 Wotton Road, Charfield, South Glos, GL12 8SR | | | To note new premises application and proposed premises plan under the Licensing Act 2003 |
| | <i>To receive any applications received after agenda issued</i> | | | |
| 5b | Planning decisions | | | |
| 5bi | P19/0071/CLP H M Prison Leyhill Tortworth Road Tortworth South Gloucestershire GL12 8BT | | | Installation of new roofs to 2 no. existing warehouse buildings. Approve with Conditions. |
| 6 | ITEMS FOR ACTION | ALL | 45 | |
| 6a | To consider fresh date for Cromhall spring clean and agree any actions | | | |
| 6b | To agree format and details for the Annual parish Assembly on 10th April 2019 | | | |
| 6c | To complete ALCA documentation for approving clerk to undertake internal audits | | | |
| 6d | To receive update on gates project | Clerk | | |
| 6e | To received update on noticeboard and note correspondence from village shop committee | Clerk | | Information circulated prior to meeting |
| 7 | ITEMS TO NOTE | | | |
| 7a | To receive feedback on meeting with Leyhill prison | | | |
| 7b | To note letters of thanks for grant cheques | | | |
| 8 | REPORTS | | 15 | |
| 8a | To RECEIVE Report from District Councillor | JO'N | | |
| 8b | To RECEIVE and NOTE a verbal report from the Clerk | Clerk | | Update since the last meeting. To respond/question |
| 8c | To RECEIVE report on Townwell play area and agree any actions. | RH | | |
| 8d | To note any other reports | | | |
| 9 | FINANCE | | 5 | |
| 9a | To receive financial update and AGREE and sign cheques | ALL | | |
| 9b | To note Annual subscription to National Association of Local Councils (NALC) and Avon Local Councils' Association (ALCA) | | | For an electorate of 619 as at 1st January 2019 the cost for the year 1st April 2019 to 31st March 2020 is £148.33. |
| 10 | To AGREE items for next agenda | | | |

The next Parish Meeting is scheduled for Wednesday 10th April 2019

Should you want anything included on the Agenda, please let the Clerk know by 1st April 2019. Thank you.

Clerk & RFO to Cromhall Parish Council – Daphne Dunning 25 Parkfield Rank Pucklechurch South Gloucestershire BS16 9NR. Email: clerk@cromhallpc.org.uk