

## To all members of Cromhall Parish Council

You are summoned to attend the Parish Council meeting detailed below:

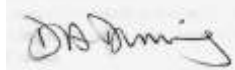
<b>Name of Meeting:</b>	<b>CROMHALL ANNUAL PARISH COUNCIL</b>	<b>Meeting Manager:</b>	<b>Chairman – Cllr Mike Line</b>
<b>Date:</b>	<b>Wednesday 9<sup>th</sup> May 2018</b>	<b>Minute Taker:</b>	<b>Parish Clerk – Daphne Dunning</b>
<b>Location:</b>	<b>Village Hall Talbots End</b>		
<b>Start:</b>	<b>19.30</b>	<b>Finish:</b>	<b>21:30</b>

No	Agenda Item	Lead	Mins	Information
1	<b>To ELECT</b> a chair and receive Declaration Acceptance of Office	ALL	5	
2	<b>To ELECT</b> a Vice Chair and receive Declaration Acceptance of Office	ALL		
3	<b>Apologies</b> To NOTE apologies for absence and adoption of any reasons given.			Record absence
4	<b>Declarations of Interest (if any) and dispensations</b>	ALL		In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests received by the clerk in writing before the meeting. Members can also declare the interest when the item is considered or as soon as it becomes apparent to them.
5	<b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 11 <sup>th</sup> April 2018 for accuracy	ALL		Draft previously circulated to Councillors for pre-reading to inform clerk of errors before meeting; copies available on application to the Clerk.
6	<b>Public Participation</b> To RECEIVE and NOTE submissions from the public.		15	Chance for any member of public to mention to Parish Council anything that is of concern to them within Cromhall/locally – be it covered later on agenda or not. Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.
7	<b>To APPOINT</b> Representative, if appropriate to: <ul style="list-style-type: none"> <li>• South Gloucestershire Branch of ALCA</li> <li>• Frome and Ladden Valley Environmental Link Group</li> <li>• Town &amp; Parish Council Forum</li> <li>• Community Engagement Forum</li> </ul>	ALL	5	

	<ul style="list-style-type: none"> <li>Quarry Liaison Group</li> <li>Cromhall Poor Allotment Charity</li> <li>Any other groups required by council</li> </ul>			
8	<b>Planning Applications.</b>	ALL	10	
8a	PT18/1456/F Fiddlers Bottom Abbotside Cromhall Wotton Under Edge South Gloucestershire GL12 8AW			Erection of rear single storey ground floor extension over existing lower ground floor, first floor side and rear extension to provide additional living accommodation. Installation of timber decking area incorporating staircase to lower ground floor.
8b	PT18/1791/NMA LOCATION 14 Park Road Cromhall South Gloucestershire GL12 8HP			Non-material amendment to PT15/0339/F to install electric sliding gates, railings and dwarf walls at the entrance of 14 and 16 Park Road.
8c	PT18/1866/CLP Hammerley Cottage Woodend Lane Cromhall Wotton Under Edge South Gloucestershire			Installation of replacement of rear dormer and erection of two single storey side extensions.
8d	LI18/1448/STM - Mavericks to trade throughout South Gloucestershire			Application for a Mobile Street Trader
8e	Any other planning applications received after agenda issues			
9	<b>Agenda items</b>	ALL	15	
9a	To CONFIRM Standing Orders			Updated model standing orders circulated prior to meeting
9b	To CONFIRM Financial Regulations			Documentation circulated prior to meeting
9c	To REVIEW Code of Conduct			Documentation circulated prior to meeting
9d	To APPROVE and sign Risk Assessment			Documentation circulated prior to meeting
9e	To APPROVE and sign annual governance statement 2017/18			
9f	To receive notification of internal audit AND APPROVE and sign Annual Accounting Statement 2017/18			
9g	To APPROVE and sign certificate of exemption 2017/18			
9h	To received feedback from Buckover workshop event	DJ		Details circulated prior to meeting
9i	To consider boundaries meeting with SGC and agree any actions	DJ		Details circulated prior to meeting
10	<b>Correspondence</b>	ALL	15	
10a	To receive notification of consultation on Street Care Winter Maintenance Changes			Details circulated prior to meeting. The consultation is open until end of day <b>Monday 18<sup>th</sup> June</b>

	2018			
10b	To received notification of South Gloucestershire council Area Wide Grants 2018/19			Details circulated prior to meeting
10c	To received further response from Cromhall Chapel			Details circulated prior to meeting
10d	To note and approve insurance renewal due on 01/06/2017			This is year 2 of a 3-year agreement. Increase from £391.65 to £407.32
10e	To receive complaint from member of public			Details circulated prior to meeting
10f	To approve annual national salary increase			Details circulated prior to meeting. Increase from £10.099/hour to £10.301/hour
10g	To note update from South Gloucestershire council on broadband			Details circulated prior to meeting
10h	To note change in the way weeds will be dealt with on South Gloucestershire council land			Email circulated prior to meeting
11	<b>Reports</b>		15	
11a	To RECEIVE Report from District Councillor	JO'N		
11b	To RECEIVE and NOTE a verbal report from the Clerk	Clerk		Update since the last meeting. To respond/question
11c	To RECEIVE report on Townwell play area	RH		
11d	To RECEIVE any other reports	SA		
12	<b>Finance</b>		5	
12a	To receive bank reconciliation	ALL		
12b	To AGREE and sign cheques			
13	<b>To AGREE items for next agenda</b>	ALL		

Signed:



Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Thursday 3rd May 2018

Email: [clerk@cromhall.org.uk](mailto:clerk@cromhall.org.uk) Contact details: 25 Parkfield Rank, Pucklechurch, South Gloucestershire BS16 9NR

The next Parish Meeting will be on Wednesday 13th June 2018

Should you want anything included on the Agenda, please let the Clerk know by Monday 28<sup>th</sup> May 2018. Thank you.