

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 9<sup>th</sup> NOVEMBER 2016 7.00pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Cllrs K White (KW), D White (DW), Roland Hobbs (RH), Steve Aston (SA), A Gent (AG) and Daren Jeffery (DJ) and M Line (ML)

In attendance: Mrs D Dunning (Clerk)

No members public

### **NO. 1 APOLOGIES:**

Ward Councillor John O'Neill (JO'N)

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

There were no declarations of interest

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 12<sup>th</sup> October 2016 were accepted as a correct record of the meeting and signed by the Chair.

### **NO. 4 PUBLIC PARTICIPATION:**

**None.**

### **No. 5. PLANNING APPLICATIONS**

**5a.** Premises Variation Application - Tortworth Court Four Pillars Hotel, Tortworth, Wotton-Under-Edge, Gloucestershire, GL12 8HH.

**Noted.**

**5b.** South Gloucestershire Online Consultations CROMHALL - Pullin's Barn footway. Proposal to extend the existing footway adjacent to the B4058 (between Tortworth Road and Bibstone House). The proposed footway would extend from Bibstone House to Pinlocks.

**Resolved** to support this project with the comment that for reasons of safety they would like to see the footpath extended along the whole length of the road

**5c** PT16/6052/PNGR Bishopgate Farm Abbotside Cromhall Wotton Under Edge South Gloucestershire  
Prior notification of a change of use from 2no. agricultural buildings to 3no. residential dwellings (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to include operational development.

**Resolved** to support this in principal.

**5d** PT16/6098/F The Old Mushroom Farm Bristol Road Cromhall South Gloucestershire GL12 8AX Change of Use of the land for the storage of steam engines and tools (B8) and the erection of a storage building. (Amendment to previously approved scheme PT16/0989/F).

Council agreed KW to check whether any material changes in this application impact on the comments already submitted by Council.

**KW to action.**

**5e** PT16/1687/F Walnut Tree House Townwell Cromhall South Gloucestershire GL12 8AQ Conversion and extension of existing garage to form 1no. dwelling with associated works. **Approved with conditions**

### **NO. 6. To RECEIVE Report from Ward Councillor.**

The clerk read out a report from Ward Councillor O'Neil.

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The recent tanker fly tipping incident is an ongoing investigation by enviro crime officers who have identified the company and appropriate action is being taken.

Enforcement work is ongoing at The Orchards.

The Pullins Barns footway is out to consultation. The original plan was for a footpath outside the barns which required moving highway signage and following a topography survey raised concerns that kerbing could direct water from the highway into the barns development. The proposed footpath has been moved.

## **NO. 7 AGENDA ITEMS**

**7a** To agree process for setting budget and precept for 2017/18

Project ideas, spending commitments, asset register insurance valuation and earmarked reserves need review. Councillors to draw up budget proposals for consideration by full council.

**7b** Joint Spatial Plan (JSP) and Joint Transport Study (JTS) feedback from meetings

Cllrs Jeffery and Aston presented feedback. Key points for Cromhall parish: JSP concentrates on housing developments, road infrastructures in the area will be impacted yet there is no evidence that the area will benefit from public transport improvements. The proposed transport infrastructure in the JTS is unfunded. Cllr Jeffery proposed a small working party to research and recommend responses for full council approval.

**Resolved** JSP/JTS working group to consist Cllrs DJ, SA and KW

**7c** To finalise and approve new conditions of use of playing fields form

Deferred to next month

**7d** To finalise and approve grass cutting contract prior to tender process.

Agreed checks on trees, shrubs and ivy should be included. Deferred to next month

**7e** To finalise details for circulation of village survey and Neighbourhood plan questionnaire

Cromhall has been incorrectly spelt on the cover of the village plan survey. Meeting agreed in light of JSP consultation it is essential these are circulated to residents as quickly as possible.

Resolved to circulate survey with spelling mistake and KW to add link to JSP on the questionnaire and circulate to all councillors.

**7f** To discuss road safety issues

Council has been advised by South Gloucestershire Council that its response to the consultation requesting that the 20mph scheme by St Andrews school should be as per Rangeworthy model to include main road could jeopardise the project. Council wishes to support safety measures so has given unconditional support to the proposal. However, Council strongly believes Cromhall schoolchildren and other residents face the same road conditions and dangers as in Rangeworthy and remains deeply unhappy that no consideration has been given to the issue of the main road.

Council discussed repeater signs and other potential road safety warning signs.

Resolved to support grant application to Avon and Somerset Police Community Trust for road safety signage.

## **NO 8 CORRESPONDENCE**

**8a** Commissioning intentions: your feedback. SGC wants to hear what you think about our proposals for local health services for South Gloucestershire in 2017/2018 and 2018/2019 by 14<sup>th</sup> November 2016.

<https://www.southgloucestershireccg.nhs.uk/get-involved/commissioning-intentions-your-feedback/>

**Noted**

**8b** SGC Community Resilience emergency plan and flood plan templates.

**Considered and noted**

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**8c** South Gloucestershire Council is holding a second phase of consultation on proposed changes to the library service. The consultation is open from Monday 10 October 2016 until Monday 2 January 2017.

**Noted**

**8d** SGC Consultation: Children and Young People's Mental Health and Emotional Wellbeing Strategy. SGC are keen to receive feedback to ensure the strategy captures all the main issues relating to children and young people's mental health and emotional wellbeing in South Gloucestershire and to identify any improvements to the strategy or whether you feel there is anything missing. The consultation period is open between 11 October 2016 and 6 December 2016 <https://consultations.southglos.gov.uk/consult.ti/MentalHealth>

**Noted**

**8e** SGC Consultation on its budget, council tax levels for next year and its overall savings plan.

[https://consultations.southglos.gov.uk/consult.ti/budget2017\\_18/consultationHome](https://consultations.southglos.gov.uk/consult.ti/budget2017_18/consultationHome)

SGC welcome comments on the council's budget, council tax levels and the council saving programme between 1 November 2016 and 23 January 2017. Please note that the consultation survey will close on the 18 December 2016, however any comments received before 24 January 2017 will be reported to councilors when they set the budget on 15 February 2017.

**Agreed KW to respond**

**8f** Consultation on JSP and Transport The next stage of the Joint Spatial Plan and Joint Transport Vision which South Gloucestershire is working together with the other 3 unitary authorities in the West of England to prepare, have now been published. Public consultation will run from 7<sup>th</sup> November to 19<sup>th</sup> December. Further details are available at [www.jointplanningwofe.org.uk](http://www.jointplanningwofe.org.uk)

Discussed under 7b.

## **NO 9 REPORTS**

**9a** Report from the Clerk.

Approved planning responses from last meeting submitted

Responded to 20mph consultation by St Andrews school

Tina Rainey at SGC has not yet provided prices for playground notices.

Attended Finance training run by SLCC on 9<sup>th</sup> November.

Informed council started Cilca qualification which is being funded by Rodborough Parish Council. Council will greatly benefit from clerk obtaining this professional qualification and agreed to purchase required text books up to the value of £100.

**9b** To RECEIVE report on Townwell play area.

Cllr R Hobbs confirmed no issues with equipment. Clerk confirmed signed playground checks on a weekly basis are often a pre-requisite of insurance as well as being best practice. Council was reminded that injury claims can be made up to the age of 18 (with a further 3-year claim period). Agreed Cllr Hobbs will send existing check list to clerk for redesign.

Concerns raised over fencing by play area which may be encroaching onto parish land, clerk to check any land deeds.

**9c** To RECEIVE report on Poors Allotments

Report presented by Cllr D White

## **NO. 10. FINANCE**

**10a** To receive financial update and AGREE and sign cheques.

## CROMHALL PARISH COUNCIL

Bank reconciliation October								
Balance in bank at 1/10/16								£23933.11
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>		
		cheques cleared in October			£1,808.66	£1,808.66		£22,124.45
		Income	£10.00			£10.00		£22,134.45
		<b>balance in bank as at 31/10/16</b>						<b>£22,134.45</b>
<b>Cheques for signing on 9th November 2016</b>								
			<b>Net</b>	<b>Travel</b>	<b>Expenses</b>	<b>VAT</b>	<b>Total</b>	
HMRC	1338	Tax for October	£15.60	£0.00	£0.00	£0.00	£15.60	LGA 1972 s112(2)
Daphne Dunning	1339	Salary October & expenses	£367.44	£43.92	£6.75	£0.00	£418.11	LGA 1972 s112(2)
Royal British Legion	1342	Poppy wreath S137 payment	£200.00	£0.00	£0.00	£0.00	£200.00	LGA 1972 s137
South Glos Citizens Advice bureau	1340	Donation	£100.00	£0.00	£0.00	£0.00	£100.00	LGA 1972 s142(2A)
ALCA	1341	Information Governance training clerk	£30.00	£0.00	£0.00	£0.00	£30.00	LGA 1972 s111
S Aston	1343	Expenses bank for trees	£10.00	£0.00	£0.00	£0.00	£10.00	LGA 1972 s137
R Hobbs	1344	Expenses for brush cutter hire and fuel Hawkers Knapp	£29.83			£5.97	£35.80	LGA 1972 s137
							<b>£809.51</b>	

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## No 11. FUTURE AGENDA ITEMS

The Council meeting closed at 2200hrs.

*Date of next meeting:* 14<sup>th</sup> December 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

CHAIRMAN:-

9<sup>th</sup> December 2016