

CROMHALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 9th MARCH 2016 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

PRESENT: Mr M Line (ML) Acting Chairman, Mr K White (KW), Mr R Hobbs (RH), Mr D White (DW), Ward Member John O'Neill, Mr S Aston and Mrs D Dunning (Clerk)

NO. 1. APOLOGIES:

These were received and accepted from Mrs A Gent and Mr T Johnson

NO. 2. DECLARATIONS OF INTEREST: in any items on agenda:

None.

NO. 3. ADOPTION of the MINUTES:

Minutes of the meeting on 10th February 2016 were accepted as a correct record of the meeting and signed by the Acting Chairman.

NO. 4. PRESENTATION BY WESSEX WATER AND PUBLIC PARTICIPATION:

PRESENT: 2 Members Public

Martin Tidman and Nick Buller from Wessex Water presented an update on work already undertaken and proposed on-going works in Cromhall. These include:

- Additional CCTV work is ongoing to refine the infiltration sealing plan. Surveys have been carried out in the period after Christmas.
- Phase 1 - Infiltration sealing budget has been allocated for 2017 and sealing will be undertaken in the summer months.
- Phase 2 – Provide capacity improvements within the foul sewer network.
- Wessex Water are also investigating the possibility of diverting pumped flows from Tortworth Court Hotel, taking flows away from the catchment, direct to our new STW at Leyhill.

There were no public questions or issues raised however some councillor queries were raised about issues surrounding recent sewage escapes in an around Townwell with Wessex Water confirming there was an ongoing ground water ingress issue leading to the flooding in periods of high rainfall. There was also an identified capacity issue.

As there were no other items public participation was closed.

NO. 5 PLANNING APPLICATIONS: The following applications were considered:

5a PT16/0782/F Erection of 1no. detached dwelling with access and associated works. Land at Townwell House Townwell Cromhall Wotton Under Edge South Gloucestershire GL12 8AQ

Noted

5b DOC16/0038. Discharge of condition no 4 (Parking Plan) attached to planning permission PT14/0423/F Installation of chimney and sub-division of existing dwelling to create 1no. additional dwelling and associated works. (Resubmission of PT13/4365/F). Aurland House Tortworth Road Cromhall Wotton Under Edge South Gloucestershire GL12 8AF

Action: KW to circulate response for councillors. Clerk to submit agreed comments to SGC planning

5c DOC16/0067 Discharge of condition 3 (drainage) attached to planning permission PT13/3454/F. Erection of 1no pair of semi detached dwellings. Construction of new vehicular access and parking area with associated

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works. Land Adjacent To New Cottages Townwell Cromhall Wotton Under Edge South Gloucestershire GL12 8AH

Action: KW to circulate response for councillors. Clerk to submit agreed comments to SGC planning

5d COM/16/0098/BOC The Orchards Bristol Road Cromhall. 1) untidy condition of the land 2) removal of trees @ boundary; 3) Breach of Condition 7: The application shall be solely for the parking of two mobile homes; 4)travelling showmen haven't travelled to date; 5)hardstanding outside

Agreed South Gloucestershire Council remove hardstanding and requested untidy state of site is addressed and non-compliances with planning conditions to be addressed urgently

Applications received between published agenda and meeting.

5e PT15/5314/LB. Internal and external alterations to facilitate the erection of 10no bedrooms, alterations to spa and meeting room facilities. Erection of single storey extension to Westminster Suite and bin store.

Tortworth Court Four Pillars Hotel Estate Office Lane Tortworth Wotton Under Edge South Gloucestershire

Action: Clerk to submit concerns about the adverse impact of this additional demand on the Townwell sewage capacity

5f PT15/5313/F Erection of single storey rear extension to Westminster Suite and construction of terrace and gazebo. Internal alterations to facilitate the creation of 10no new bedrooms and alterations to spa and meeting room facilities. Erection of bin store and construction of new turning head. Tortworth Court Four Pillars Hotel Estate Office Lane Tortworth Wotton Under Edge South Gloucestershire

Action: Clerk to submit concerns about the adverse impact of this additional demand on the Townwell sewage capacity

5g PT16/0989/F Erection of Storage Building. The Old Mushroom Farm Bristol Road Cromhall South Gloucestershire GL12 8AX

Action: KW to circulate response for councillors. Clerk to submit agreed comments to SGC planning

No. 6. AGENDA ITEMS

6a. TO CONSIDER progress on VILLAGE PLAN

KW presented first draft of completed village plan. Councillors to consider and provide comments for next meeting

ACTION: KW to circulate to councillors. Clerk to make agenda item for next meeting.

6b. To receive UPDATE on Neighbourhood Plan promotional material and parishioner survey

Clerk provided update from South Glos ALCA meeting, notes to be circulated. Very few parish survey responses have been received. Agreed agenda item for next meeting

ACTION: Clerk to circulate notes and make agenda item for next meeting

6c. To receive UPDATE on speaker for Annual Parish meeting

Robert Moreton has been invited to speak at the annual parish meeting but is not available on 28th April. Agreed to move annual parish meeting to 21st April.

ACTION: Clerk to inform speaker. Wessex Water will also be informed of new date.

6d. To discuss and AGREE progress of clerk induction

Computer and office equipment all purchased. Problems accessing HMRC details for Cromhall Parish Council has meant clerk has not been paid. Clerk has purchased most cost effective pay-as-you-go mobile phone and

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ordered sim card as agreed. Once received, number will be circulated. Parish Council to consider and agree broadband contributions as Clerk using home landline.

ACTION: Broadband contributions to be agreed next meeting

NO. 7. CORRESPONDENCE

7a Consultation on review of one stop shops and customer services

This consultation runs from 22 February until 13 May 2016.

ACTION: Councillors to consider any response and bring to next meeting

7b Consultation on review of council accommodation in Kingswood and Yate

This consultation runs from 22 February until 13 May 2016.

ACTION: Councillors to consider any response and bring to next meeting

7c Consultation on changes to library services

This consultation runs from 22 February until 13 May 2016

ACTION: Councillors to consider any response and bring to next meeting

7d Queens 90th Birthday Celebrations

There is no plan to mark the Queen's 90th birthday

ACTION: Clerk to reply to Tytherington Parish Council

7e Queens 90th Birthday commemorative medal

Commemorative coin available for purchase, minimum order £99.50

Noted

7f Email from SGC regarding access to the Council's Sort It Centres and Waste Transfer Stations.

Reminder that Council waste is treated as trade waste.

Noted

7g Future audit arrangements for Smaller Councils

ALCA information re the new arrangements put in place for external audit.

Noted

7h Update on Broadband issues

It was noted that phase 2 rollout is under way and that the universal service commitment is a satellite solution for properties who are not able to achieve 2mb.

<https://www.southglos.gov.uk/community-and-living/broadband/basicbroadband-commitment>.

Action: Clerk to attend briefing on 14th March.

7i NHS South Gloucestershire CCG Stakeholder News - Winter 2015/16

Noted

7j Charfield Neighbourhood Development Plan Area Approval

Noted

7k Email re land by Drews Orchard

Email noted although Council would like clarification from South Glos Council as still concerned about visibility

ACTION: Clerk to obtain clarification from South Glos Council with details about use of land outside of the boundary wall in original planning consent

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NO. 8 REPORTS

8a To RECEIVE pre-submitted reports from Councillors

None

8b To RECEIVE Report from District Councillor

John O'Neill reported broadband information (agenda 7h). Lots of consultations and consolidation of committees at South Glos Council to meet reduced budgets. Following Area Forum, he was pleased to report £48 000 secured to place the footpath at the entrance to the village. Also secured an investigation scheme to reduce the speed limit from 50 to 40 on the B4508 on the approach to Cromhall.

8c To RECEIVE and NOTE a verbal report from the Clerk

From February minutes Agenda item 4 -Wrote to Martin Tidman at Wessex Water raising sewage concerns and reported dog mess Ref 351223; Agenda item 8 - circulated Hinton and Dyrham village plan; Agenda item 9 - amended parishioner survey and circulated; Agenda item 10 - responded to draft waste strategy; Agenda item 11 - responded to ALCA regarding SGC Buy Back grass cutting services; Agenda item 12 - invited Wessex Water to annual meeting. Agenda item 14 - (i) confirmed councillor Aston's to attend the Environmental Forum meeting (ii) - 1 The Green – found documentation relating to parking and Village Green and sent scanned copies to applicants; Agenda item 15 - purchased PC, software cabinet and equipment.

Confirmed grass cutting contracts with SGC Streetcare and CRK Garden Manicures until 16/17.

Circulated - Tortworth AGM meeting information; South West Region Estates Consultation; latest news and funding from NLCA; Youth Consultation; Town and Parish Council's Forum minutes - KW volunteered to go to next meeting; LI16/0553/STM – Gio's Gelato to trade throughout the South Gloucestershire Area and LI16/0248/STM – Tony's Super Whippy to trade throughout the South Gloucestershire Area; emails regarding litter in Leyhill area and reported litter in Woodend Lane 366477.

Attended ALCA South Glos Area Group meeting on 7th March 2016

Email received from a parishioner raising concerns about the state of the verge following gas pipe laying works in Tortworth Road and the lack of remedial work to restore to pre work condition.

Council has complained before and agreed Clerk write to contractors to complain again.

8d To RECEIVE report on Townwell play area

Quotes received to repair gate. In light of the high costs for this repair, Council to look again at repair solutions

8e To RECEIVE report on Quarry Liaison

None

8f To RECEIVE report on Village Hall

None

8g To RECEIVE report on School

None

8h To RECEIVE report from Safer Stronger Community Group meeting 18th February

New area to be called North East South. Fire Brigade reported 9 incidents including chimney fires and minor RTAs.

NO. 9. FINANCE Balance for end of February is £15245.00

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9a To AGREE and sign cheques The following cheque was agreed and signed by two signatories.

| | | | | |
|--------------------|-------------------------------------|---------|------|-----------------------|
| South Glos Council | Grass cutting and dog bins | £168.91 | 1297 | Highways act 1980 s96 |
| Daphne Dunning | Approved equipment for clerk's role | £265.76 | 1298 | LGA 1972 s111 |

No 10. FUTURE AGENDA ITEMS

Farleigh Lane junction

30mph speed warning sign

Transparency Code compliance

Date of next meeting: The next Full Parish Council Meeting will be on 13th April 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

The Council meeting closed at **2130**hrs.

Daphne Dunning
Clerk and RFO Cromhall Parish Council clerk@cromhallpc.org.uk

Contact details: 25 Parkfield Rank Pucklechurch, South Gloucestershire BS16 9NR

CHAIRMAN:-

13th April 2016