

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 10<sup>TH</sup> FEBRUARY 2016 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Mr M Line (ML), Mr K White (KW), Mr R Hobbs (RH), Mr T Johnson (TJ) Chairman, Mr D White (DW), Mrs D Dunning (Clerk)

### **NO. 1. APOLOGIES:**

These were received and accepted from Mr S Aston, Mrs A Gent and Ward Member John O'Neill

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

None.

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 21<sup>st</sup> January 2016 were accepted as a correct record of the meeting and signed by the Chairman.

### **NO. 4. PUBLIC PARTICIPATION:**

#### **PRESENT: 1 Member Public**

Concerns were raised about the on-going problems with sewage and in particular the recent sewage contamination in the Townwell area this week when the pumping station stopped working causing a back-up and contamination of the road drainage system resulting in the overflow of sewage into the village. The council is equally concerned that these problems are long standing and well documented yet despite remedial work, problems remain.

**ACTION:** It was agreed Clerk will write to Wessex Water raising concerns.

The problem of dog mess especially by the phone box and the areas of School Lane, Knapp lane and Church Lane was raised.

**ACTION:** It was agreed Clerk to contact dog warden

*As there were no other items public participation was closed.*

### **NO. 5 PLANNING APPLICATIONS:** The following applications were considered:

None at time of publishing agenda and none since.

**Noted**

### **NO. 6 PLANNING DECISIONS TO NOTE:** The following decisions were noted:

PT15/4728/CLE. Application for a certificate of lawfulness for the existing stationing of a mobile home and use of land as residential curtilage. Mobile Home Sycamore Farm Stidcot Lane Tytherington Wotton Under Edge South Gloucestershire Notice of decision: Approve.

**Noted**

PT15/0895/F Conversion of existing barn to facilitate new eating area. Royal Oak Inn Tortworth Road Cromhall Wotton Under Edge South Gloucestershire GL12 8AD Notice of decision: Approve with conditions.

**Noted**

PT15/0896/LB Internal and external alterations to existing barn to facilitate new eating area. Royal Oak Inn Tortworth Road Cromhall Wotton Under Edge South Gloucestershire GL12 8AD. Notice of decision: Approve with conditions.

**Noted**

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PK15/5340/F Erection of detached double garage. Saddleback Barn Bristol Road Cromhall South Gloucestershire GL12 8BA. Notice of decision: Approve with conditions.

**Noted**

## **NO. 7. PLANNING OTHER MATTERS:**

It is understood that the Enforcement team will be visiting the Showman's site.

**Noted**

## **NO. 8. TO NOTE UPDATE on VILLAGE PLAN**

Clerk provided Council with a copy of Hinton and Dyrham's village plan as an example of a published village plan which may be of use when considering the layout and presentation of Cromhall's village plan. Dick Whittington of WERN has offered on-going support once the draft plan is produced. It was AGREED that Councillor K White make a start on the design of the village plan and he was given the hard copy data from the plan questionnaires.

**ACTION:** It was agreed Clerk to circulate the Hinton and Dyrham plan to all councillors for information.

## **NO. 9 TO CONSIDER and APPROVE NEIGHBOURHOOD PLAN promotional material and PARISHONERS SURVEY**

Following minor changes to the text, to be undertaken by the clerk, the promotional material and parishioner survey were APPROVED for distribution to all residents. It was AGREED that the local 5Alive contact would be approached to arrange for the above to be delivered with the next edition of 5Alive later in February.

**ACTION:** Clerk to make amendments and circulate to councillors. KW to arrange distribution via 5Alive.

## **NO. 10. To AGREE response to S Glos. DRAFT WASTE STRATEGY**

AGREED response. What is the cost of implementing scheme and what are the timescales to recoup costs of implementing scheme.

**ACTION:** Clerk to send response.

## **NO. 11. To NOTE the following consultations from S.Glos Council and comment**

Adult Social Care Charging Policy Review - Extracare Housing - **noted**

ALCA request regarding SG Local Green Space designation consultation - **noted**

ALCA request regarding SGC Buy Back grass cutting services – AGREED to respond.

**ACTION:** clerk to check contract and provide feedback.

## **NO. 12. To AGREE speaker for ANNUAL PARISH MEETING**

It was proposed that Robert Morton from Tortworth Estate be invited to speak on the topic of Reed beds and processing sewage. Presentation to last 20 minutes with 10 minutes for Q&A. With sewage high on parish's agenda, it was agreed Wessex Water should be approached to attend annual meeting and address concerns

**ACTION:** Clerk to invite representative from Wessex Water.

## **NO. 13. ACCOUNTS** Amount for end of January is: approximately £15.5k

The following cheque was agreed and signed by two signatories.

Cromhall Media	Website services	£100	1296
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## **NO. 14. ITEMS FOR CORRESPONDENCE and circulation**

Acknowledgement email received to JSP responses.

**Noted**

Confirmation letter for Precept request 2016/17.

**Noted**

APPROVED Councillor Aston's to attend the Environmental Forum meeting on 14<sup>th</sup> April.

**ACTION:** Clerk to confirm attendance

Email regarding complaint about parking by school causing difficulties for a disabled driver when trying to pick up children from school. This was due to a large numbers of cars parked for a funeral. Clerk has responded to complainant advising traffic enforcement are police or council matters and supplying contact details.

**Noted**

Email regarding parking on the verge by 1 The Green - Parish map shows verge is not parish council land, AGREED clerk to respond according and suggest this matter is clarified with the Highways Department.

**ACTION:** Clerk to respond with details.

Advance notification of South Gloucestershire Library consultation which starts on 22<sup>nd</sup> February.

**Noted**

## **NO. 15. To NOTE progress of clerk HANDOVER**

Council supplied with actual costs of appropriate computers and software which exceeds the £500 given to Clerk. AGREED clerk to purchase mid-priced computer and appropriate software.

**ACTION** Clerk to purchase computer and software

Clerk advised on costs for landline phone and mobile phone business contract options which last 24 months. AGREED to supply clerk with an existing pay as you go phone and monitor costs before considering a commitment to a contract.

**ACTION:** TJ to supply phone.

Clerk supplied costs for lockable cabinet and drop files for secure storage of parish documentation. AGREED clerk to purchase.

**ACTION** Clerk to purchase.

## **NO. 16. TO CONSIDER and ADOPT new style minutes**

Council AGREED to the adoption. Council requested that draft minutes are circulated in a timely manner.

## **NO. 17. TOWNWELL PLAY AREA – Report from Mr Hobbs**

Gate still needs to be sorted out, AGREED clerk to arrange repairs.

Grass on Green and play area will require cutting in the spring, clerk to investigate whether a contractor has been appointed.

**ACTION:** Clerk to arrange gate repairs and check records for grass cutting contract

## **NO. 18. ITEMS TO REPORT from other meetings**

- Ward Member – John O'Neill – no report.
- Quarry Liaison – next meeting is in May.
- Village Hall – nothing to report.

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- School – Ofsted inspection is excepted.

It was AGREED that a new regular agenda item should be added from March 2016 - **ITEMS FOR NEXT AGENDA**. A request was received that the showman site enforcement update should appear next month.

***Date of next meeting:*** The next Full Parish Council Meeting will be on 9<sup>th</sup> March 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

The Council meeting closed at **2106**hrs.

Daphne Dunning  
Clerk and RFO Cromhall Parish Council [clerk@cromhallpc.org.uk](mailto:clerk@cromhallpc.org.uk)

**CHAIRMAN:-**

**9<sup>th</sup> March 2016**

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