

To all members of Cromhall Parish Council

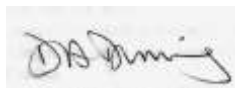
You are summoned to attend the Parish Council meeting detailed below:

Name of Meeting:		CROMHALL PARISH COUNCIL		Meeting Manager:	Chairman – Cllr K White
Date:		Wednesday 24th May 2017		Minute Taker:	Parish Clerk – Daphne Dunning
Location:		Village Hall Talbots End			
Start:	19.30	Finish:	21:30		

No	Agenda Item	Lead	Mins	Information
1	To ELECT a chair and receive Declaration Acceptance of Office	ALL	5	
2	To ELECT a Vice Chair	ALL		
3	Apologies To NOTE apologies for absence and adoption of any reasons given.			Record absence
4	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	ALL		Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
5	Minutes To CONFIRM the minutes of the meeting held on Wednesday 12 th April 2017 for accuracy	ALL		Draft previously circulated to Councillors; copies available on application to the Clerk. Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes
6	Public Participation To RECEIVE and NOTE submissions from the public.		15	Chance for any member of public to mention to Parish Council anything that is of concern to them within Cromhall/locally – be it covered later on agenda or not. Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.
7	To APPOINT Representative, if appropriate to: <ul style="list-style-type: none"> • South Gloucestershire Environmental Link • South Gloucestershire Area Forum • South Gloucestershire Branch of 	ALL	5	

	ALCA <ul style="list-style-type: none"> • Frome and Ladden Valley Environmental Link Group • Safer Stronger Community Group • Quarry Liaison Group • Village Hall Committee • Cromhall Poor Allotment Charity 			
8	Planning Applications.	ALL	10	
8a	PT16/4903/F			Erection of timber car port (retrospective). 11 Woodland Road Leyhill Wotton Under Edge South Gloucestershire GL12 8HT
8b	PT17/1812/O			Demolition of existing temporary dwelling and erection of 1no. dwelling (Outline) with all matters reserved. Sycamore Farm Stidcot Lane Tytherington Wotton Under Edge South Gloucestershire
8c	PT17/1051/PNH			The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.3m, for which the maximum height would be 3m, and for which the height of the eaves would be 3m. 7 Woodland Road Leyhill Wotton Under Edge South Gloucestershire GL12 8HT
8d	Any other planning applications received after agenda issues			
9	Agenda items	ALL		
9a	To CONFIRM Standing Orders			Documentation circulated with agenda
9b	To CONFIRM Financial Regulations			Documentation circulated with agenda
9c	To REVIEW Code of Conduct			Documentation circulated with agenda
9d	To APPROVE and sign Risk Assessment			Documentation circulated with agenda
9e	To consider notice board Talbots End			
10	Correspondence	ALL		
10a	To consider ALCA email on Internal Audit for 2018 / 19			Email circulated prior to meeting
10b	To consider further options for funding			ALCA email circulated prior to meeting. Full details http://www.nalc.gov.uk/our-work/the-transparency-fund
10c	To consider - Battle's Over – A Nation's Tribute	ALL	2	ALCA email circulated prior to meeting
10d	To consider and agree insurance for Cromhall Parish Council due on 01/06/2017			Quotations attached for consideration
10e	To receive playing field booking request for St. Andrew's PCC in association with St Andrew's school PFTA. To agree council contact and opening/closing details	ALL	5	Documents circulated prior to meeting

10f	Electoral review of South Gloucestershire: warding arrangements.			Electoral review of South Gloucestershire: warding arrangements. The Local Government Boundary Commission for England is carrying out a review to deliver electoral equality for voters across South Gloucestershire as a result of a request from the Council.
10g	To received letter of thanks from St Andrews School			Letter circulated prior to meeting
11	Reports		15	
11a	To RECEIVE Report from District Councillor	JO'N		
11b	To RECEIVE and NOTE a verbal report from the Clerk	Clerk		Update since the last meeting. To respond/question
11c	To RECEIVE report on Townwell play area	RH		
11d	To RECEIVE any other reports	SA		
12	Finance		5	
12a	To receive bank reconciliation	ALL		
12b	To AGREE and sign cheques			
12c	To receive draft Year End Accounts following Internal Audit and approve Accounting Statement			All documents subject to change following audit
13	To AGREE items for next agenda	ALL		



Signed:

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Email: clerk@cromhall.org.uk Contact details: 25 Parkfield Rank, Pucklechurch, South Gloucestershire BS16 9NR

Thursday 18th May 2016

The next Parish Meeting will be on Wednesday 14th June 2017

Should you want anything included on the Agenda, please let the Clerk know by Monday 5th June 2017. Thank you.